

CONSTITUTION OF THE ENGLISH GRADUATE STUDENT ASSOCIATION
OF
THE UNIVERSITY OF LOUISIANA AT LAFAYETTE

Article I. NAME

The name of this organization shall be the ENGLISH GRADUATE STUDENT ASSOCIATION (EGSA) OF THE UNIVERSITY OF LOUISIANA AT LAFAYETTE

Article II. OBJECTS AND PURPOSES

Section I. Objects and Purposes

The objects and purposes of the EGSA shall be to assist the English graduate student body in their pursuit of academic achievement, to enhance communication between English graduate students and faculty, to promote the professional development of graduate students, and to foster a community of camaraderie and professionalism both within the department and with the university as a whole. The EGSA adheres to all requisite policies and procedures dictated by the University of Louisiana at Lafayette.

In matters relevant to the entire student body, the EGSA shall coordinate its efforts with the Graduate Student Organization (GSO) and the Student Government Association (SGA).

Article III: MEMBERSHIP

Section I. Active Members

Membership in EGSA is not required for students of the University of Louisiana at Lafayette and in no way will affect a student's standing with the department should they choose not to join. UL English graduate students who wish to be EGSA members will be identified through a three-step process: 1) membership on the EGSA listserv; 2) participating at least one (1) meeting per semester--meeting attendees should sign in at meetings with their name and email address to be sure their presence on both the listserv and at the meeting are accounted for; and 3) successful completion of the university online hazing-prevention training before November 1st or April 1st for students beginning in spring. Any students who wish to maintain membership with the English Graduate Student Association but are unable to attend meetings are permitted to participate in voting through "in-absentia" ballots and are free to undergo any accessibility motives agreed upon by the individual and the acting EGSA president. Once a student has joined the listserv, completed the hazing prevention training, and participated in at least one meeting a semester, that individual will qualify as an EGSA member.

Although membership will not affect a student's standing with the faculty or in the department, EGSA members will have access and opportunities non-members do not. Further,

any activities that intentionally result in undue physical stress or any subtle or covert technique that will impair, make captive, or destroy an individual's freedom, thought, or emotional state whether an EGSA member or otherwise will not be tolerated. Professionalism and Service grants awarded by the EGSA as well as any official advocacy initiatives are only available to association members, although officers and members of EGSA may undertake advocacy roles for non-members as personal endeavors aside from their official roles. Voting for EGSA officers are privileges of members only, as well as consideration for any of these positions. Any English graduate student may run for a student representative position on a departmental committee regardless of membership status in EGSA. The EGSA executive board will run elections for these positions each year. Students interested in being considered as a student representative must submit their name, the name of the committee in question, and a one-paragraph statement of intent to the EGSA executive board, who will then compile the appropriate ballots for voting. These committees include, but are not limited to, the Graduate Speaker Funds committee, the Sophomore Literature committee, and the Graduate Placement committee. In the event the chosen representative for these committees is not an EGSA member, that student will still be responsible for reporting at EGSA general meetings, either by attending the meeting or submitting a typed report to the EGSA executive board in advance.

The EGSA membership requirements will be reviewed by the EGSA executive board every three years beginning in fall 2019 to be sure they are up to date and of useful structure. EGSA does not discriminate on the basis of race, color, religion, gender, nationality, age, sexual orientation, or physical and mental ability or disability.

Section II. Non-members

No person may be an active member of this Association unless currently enrolled in the UL English graduate program. Immediately upon graduation or de-matriculation from the UL English graduate program, membership in the association will expire and students will no longer be entitled to exercise the rights of membership or hold office.

EGSA meetings and events will be open to all English graduate students and do not require membership to attend; however, a lack of demonstrated membership as defined in Article III, Section I will mean a lack of access to funding opportunities for non-members as well as official student advocacy from the EGSA executive board. Non-members will further not be granted consideration or voting privileges for EGSA executive positions or motions brought before the EGSA general membership.

Any student who, after joining EGSA, chooses to leave the organization, is responsible for removing their email address from the listserv by sending a letter of resignation to ullegsa@gmail.com. While these individuals are still welcome to attend meetings, they will not be permitted to vote on any motions brought before EGSA members.

Section III. Officers

The EGSA executive board will be voted into office by the membership as described in Article IV, Section IV of the Constitution. Only EGSA members (as defined in Article III,

Section I) may serve on the EGSA executive board. Only those who have demonstrated active membership will be permitted to vote in EGSA executive board elections, although any student may be considered as a student representative to a departmental committee, (as stated in Article III, Section I). Once granted an executive position, should that student choose to leave EGSA, they will necessarily forfeit their position. In the event this occurs, the EGSA executive board will hold an emergency election to fill the necessary position before the next general meeting. EGSA officers with the support of the EGSA faculty advisor are further responsible for following the University Alcohol and Anti-Hazing guidelines and insuring that members of the organization have access to and understand those guidelines and will adhere to all policies and regulations of the University of Louisiana at Lafayette, the University of Louisiana System, and State Legislature regarding Hazing. The policy regarding Hazing can be found here: <https://studentaffairs.louisiana.edu/sites/studentaffairs/files/UL%20Lafayette%20Hazing%20Policy%20-%20with%20Act%20443%20updates%20-%20OpRvw%202019%2008%2016v2.pdf>

Article IV. ELECTED POSITIONS

Section I. Elected Positions

The elected officers in the EGSA are President, Vice-President, Secretary, Treasurer, Ph.D. Liaison, and M.A. Liaison as outlined in Article II, Section II of the Bylaws.

Other elected positions include the Graduate Student Organization (GSO) Representative and the graduate student representatives (2) on the English department's Sophomore English Committee and the Graduate Placement Committee as outlined in the committee descriptions developed by the English department.

Graduate students can nominate themselves for positions or be nominated by other EGSA members. In order to be officially nominated, graduate students must submit the name of the nominee, the position they will be running for, and a brief paragraph describing their vision for the position to the current EGSA Vice President and Secretary. Candidates may only run for one position.

Section II. Rotation of Elected Positions

The President, Vice President, Treasurer, Secretary, MA Liaison, the Sophomore English representatives, and the MA and PHD positions on the Graduate Placement Committee may hold a term of one academic year (two semesters and one summer session). These elected officials may run for office the following year, but may only hold the same position for no longer than two full terms.

The Ph.D. Liaison may hold a term of two academic years (four semesters and two summer sessions).

The GSO Representative must hold a term of no less than one academic year (two semesters and one summer session).

Section III. Vacancies

Should one of the elected positions be vacated, an interim officer may be appointed by the standing members of the Executive Council until a new representative can be elected. An emergency election will be held as soon as possible. These elections should take place the week after the vacancy, but otherwise follow standard voting procedure.

If impeachment, as defined in Article IV of the Bylaws, is deemed necessary by the EGSA, the EGSA officials in good standing will congregate to take a vote for impeachment. This meeting will not be adjourned until a majority decision is reached.

Section IV. Elections

Elections will be held near the conclusion of the spring semester, as determined by EGSA officers. Only active members in good standing shall have the right to vote. Elections will be conducted and tabulated by the current EGSA Vice President and Secretary through secret ballot. If those currently in these positions are running for any future positions, other members of the EGSA board should conduct and tabulate the secret ballots. Ballots shall be either deposited in the ballot box located in the English Department or cast electronically not later than a date fixed by EGSA officials. Ballots subsequently delivered shall not be counted.

The Global Souths Conference Director is not elected by the EGSA, but is a non-voting EGSA officer.

Students may run for multiple elected positions, but cannot hold multiple elected positions. In the case that one person wins two positions, they will be given a choice of which position they would like to hold, and the runner-up will fill the position they do not wish to take.

The Ph.D. Liaison and GSO Representative positions are not elected during the regular EGSA election cycle. Rather, EGSA members may be nominated or nominate themselves for the positions at the beginning of the final semester of the current Liaison/Representative's term. All nominations must be approved by both the Faculty Advisor and the Executive Board before the general election.

Elections for the Ph.D. Liaison and GSO Representative will be held before the mid-term period (October 10 for Fall or March 7 for Spring).

In the event of no viable nominees, the Executive Board may appoint by consensus a Ph.D. Liaison or GSO Representative and approval of the Faculty Advisor and Graduate Coordinator.

Article V. MEETINGS OF THE ASSOCIATION

Section I. Regular Meetings

Regular meetings will be held at least once a month during the fall and spring semesters as designated by the President. EGSA officials shall contact members to ensure that time/place are convenient for the majority at the beginning of each semester.

Section II. Executive Meetings

Meetings of the Executive Board will be held at least once during each semester (fall and spring) as designated by the President.

Section III. Emergency Meetings

Emergency meetings may be called by the Executive Board at the request of the President. When and if an emergency meeting is needed, members will be alerted via email and social media of its time and place.

Section IV. Parliamentary Rules

All proceedings of this Association shall be governed by Robert's Rules of Order.

Article VI. FACULTY ADVISOR

Section I. Description

The faculty advisor sponsors the organization and provides guidance and advice in matters pertaining to the English graduate students. The English Graduate Student Association is a student-run association whose changes and activities are determined by General Body Membership. While the faculty advisor may not overrule decisions made by EGSA, advice and guidance are encouraged. The advisor will join the Executive Board in the vetting of nominees during the GSO Representative and Ph.D. Liaison election process as outlined in Article IV, Section IV of the Constitution, but is not to attend General Body or Executive Board meetings unless invited by the Executive Board. Each advisor will serve a term limit of three years, starting in fall 2020. If no other faculty member is available, the standing advisor will be offered a second term.

Section II. Selection Process

In the spring semester of the advisor's second year, the standing EGSA president will meet with the current advisor to compile a list of faculty members who may be approached regarding the position. In the fall of the advisor's third year, the Executive Board will meet with three to five faculty members to discuss their interest in advising the EGSA, their vision for how they can aid the organization, and any ideas they may have for making the Association stronger.

After meeting with the candidates, the EGSA Executive Board will choose two finalists to meet with the EGSA General Body early in the spring of the outgoing advisor's third year.

These two faculty members will answer any questions and concerns the General Body may have, and the decision of who to elect as the next advisor will be voted on anonymously by the General Body. The remainder of the spring semester will serve as a “training period” during which the advisor-elect will work with the standing advisor on EGSA matters, but this time period will not count towards the three-year term of the position.

EGSA faculty advisors must demonstrate a desire to build a relationship with the graduate student body and a willingness to advocate for student rights and interests when needed. Tenured faculty members are preferred, but in the case one is not available, faculty who have served at least three years in the department are eligible for the position.

Section III. Duties

The EGSA faculty advisor will primarily serve in an advisory role. The acting EGSA President is responsible for keeping the advisor up to date on Association events and issues on a monthly basis, but the advisor should review the minutes of Executive Board and General Body meetings as well. The advisor should also review the EGSA constitution upon accepting the position to be familiar with EGSA procedures and positions.

The advisor will be responsible for reporting to the Graduate Faculty Committee in the event that an EGSA representative cannot be present, and the President will be responsible for providing a typed report if this occurs. In the event a student or group of students has concerns about the EGSA Executive Board, the faculty advisor is responsible for hearing these complaints and discussing them with the EGSA President in order to find a solution.

The main task of the EGSA faculty advisor is to provide feedback on student concerns brought before the Executive Board. In order to most efficiently fulfill this role, the advisor should be prepared to help the Association navigate the University system and hierarchy. The advisor must be willing to advocate for student rights and visibility when needed, particularly underrepresented students. The faculty advisor should serve alongside the EGSA Executive Board as a voice for the English Department graduate student body.

Section IV. Removal from Position

In the event that the elected faculty advisor is no longer suited to perform their duties as defined in Article IV, Section III, the EGSA Executive Board reserves the right to ask for resignation before the three-year term has been completed. Examples of situations which may require this process include but are not limited to the following: the faculty member leaving UL Lafayette, the faculty member feeling ill-suited to advocate for student rights, or the faculty member failing to communicate their concerns effectively with the EGSA Executive Board.

Removal from office and the selection of a new faculty advisor must be voted into action by a majority vote of a General Body meeting. Prior to asking the advisor to step down, the Executive Board must choose another faculty representative to take their place until the next advisor election cycle. In the case this occurs, the Executive Board may forego the official selection process with respect to the needed timeliness of this matter. The new faculty advisor

should be an individual who was recently considered for the position. If none are available, any former faculty advisor who is willing to serve may. In the case no former advisors or previously vetted candidates are available, the Executive Board may use their discretion in choosing who to offer the position. The standing faculty advisor should not be relieved of the position until a new advisor has been confirmed, as without a faculty advisor EGSA cannot operate within the University.

Article VII. FISCAL

Section I. Annual Budget

It shall be the duty of the Treasurer, as defined in Article II, Section II of the Bylaws to confer with and assist the President in the preparation of the annual budget for the ensuing academic year. The budget shall be fully prepared and presented for consideration by the EGSA at the first meeting of the fall semester.

EGSA officers may amend the budget as it may deem proper. Officers may amend the budget at any time to meet any unforeseen emergency by a simple majority vote of members present at any regular meeting or any special meeting called for that purpose.

The annual budget may include, but is not limited to, the following: rollover surplus as determined by the actual budget, individual event projected and actual budget, and proposed budget based on surplus and proposed activity budgets.

Section II. Dues

We currently do not charge dues; future EGSA officers can amend this section if they deem necessary.

Section III. Fundraising

EGSA activities will be funded by proceeds from various fundraising activities organized by the Community and Fellowship Committee.

Section IV. Deposit of Funds

All funds collected by and belonging to the Association shall be properly deposited into the EGSA account at Iberia Bank.

Funds reserved for the Professionalism and Service Grants shall be deposited into the EGSA Agency Account at the University of Louisiana at Lafayette.

Article VIII. VOTING PROCEDURES

Section I. Bylaws and Constitutional Amendments

Amendments to this constitution may be adopted at any regular meeting by a two-thirds vote of the EGSA members present, provided that notice of the proposed amendment was presented at the previous regular meeting or that the written text of the proposed amendment was distributed to members at least a week prior to the meeting at which the vote is to be taken.

Section II. Motions

Motions made at regular meetings that do not represent amendments to the Constitution or changes in the Bylaws of this Association will be considered to be passed if they receive a simple majority of votes cast by members present at the meeting.

No member may vote on any question brought before any meeting unless s/he is present on the floor at the time the vote is called.

Section III. Executive Power

In the event that the amendment does not agree with the intent or mission of the EGSA, the officers have the power of vetoing the amendment. This will be done by consensus.

Section IV. Voting in Absentia

A member may vote in absentia on any amendments to the constitution or bylaws as long as they provided written notice to the secretary at least 24 hours before the meeting during which the voting is set to take place.

BYLAWS FOR THE ENGLISH GRADUATE STUDENT ASSOCIATION OF THE UNIVERSITY OF LOUISIANA AT LAFAYETTE

Article I: COMMITTEES

Section I. Standing Committees

1. Regulations covering all Committees
 - a. At the end of the spring term, the EGSA President shall conduct any necessary elections and make any necessary appointments to fill vacancies on the EGSA's standing committees, which are listed below.
2. Conference Committee
 - a. Established: 2016 August 19
 - b. Description: The Conference Committee is composed of a number of sub-committees appointed to carry out specific functions related to the organization of

the annual conference in accordance with Conference guidelines.

3. Membership
 - a. Chair: Conference Committee Chair
 - b. President of the EGSA
 - c. Conference Director
 - d. Committee Chairs and Managers, as outlined within the Global Souths Conference Constitution
 - e. This committee is encouraged to recruit non-EGSA members to further the EGSA's goals of community-building and interdisciplinarity.

1. Community and Fellowship Committee
 - a. Established: 2016 August 19
 - b. Description: To coordinate non-academic EGSA activities for the fall and spring semester, including the Fall Book Sale and Spring Trivia Fundraisers.
 - c. Membership
 - i. Chair: Vice-President of the EGSA
 - ii. 1-5 ad hoc EGSA members chosen by the standing members of the committee

2. Professional Development and Mentoring Committee
 - a. Established: 2016 August 19
 - b. Description: To assist the Graduate Coordinator in the planning of New Student Orientation, especially in terms of scheduling meet and greets for potential students visiting over the summer and assigning graduate student mentors to each incoming graduate student. To develop professional development activities and events throughout the fall and spring semesters including the Works in Progress Series.
 - c. Membership
 - i. Chair: Ph.D. Liaison of the EGSA
 - ii. M.A. Liaison (*ex officio*)
 - iii. Graduate Coordinator for Incoming Students and/or Continuing Students (*ex officio*)

3. Professionalism and Service Grant Committee
 - a. Established: 2017 February 17
 - b. Description: judge the quality of each application based on professionalism (spelling and grammar, appropriate word usage, formatting, etc.) and the completeness of the application materials as outlined in the Professionalism and Service Grant Application guidelines.
 - c. Membership
 - i. Chair: EGSA President (*ex officio*)*

- ii. EGSA Vice President (*ex officio*)*
- iii. EGSA Treasurer (*ex officio*)*

* If a member of the Grant Committee has applied for a grant, then their position on the Committee is forfeited and replaced with another member of the EGSA Executive Board. If all members of the Executive Board have submitted applications, then the decisions will be made by the EGSA faculty advisor and Graduate Coordinator as needed.

Section II. Ad-hoc Committees

Members may propose Ad-hoc committees at any regular meeting or through a private meeting with EGSA officers. At the following regular meeting, the proposal will be considered passed after a simple majority vote of members present and the committee can begin immediately.

Article II: DUTIES

Section I. Member Duties

There are no designated duties for members, with the exception of the officers who must uphold the requirements of their position and the constitution. Members have the right to propose amendments to the constitution, meeting agendas, or general operation of EGSA. They have the right to schedule private meetings with the President and Vice-President to discuss EGSA or English department issues.

Members are encouraged to participate in EGSA committees, meetings, decision making processes, and extracurricular. They are not, however, required to do so.

Section II. Duties of Officers

Article II, Section II. Duties of Officers

1. The President
 - a. The President shall ensure that EGSA records are properly maintained. The President shall be in a position to discuss EGSA activities, make recommendations to faculty and/or administration, attend monthly graduate faculty meetings, and facilitate communication between faculty and students.
 - b. The President shall schedule meetings, propose agendas, and serve as the head of the voting bodies at EGSA meetings. The President shall maintain and regularly check the EGSA Gmail account (although other officers are not disallowed from using the account as well).
 - c. The President shall serve as member of the Conference Committee.
 - d. The President shall serve as the Chair of the Professionalism and Service Grant Committee as outlined in Article I, of the Bylaws.

- e. The President shall serve as a non-voting member of the Graduate Faculty Committee.
2. The Vice-President
- a. The Vice-President shall serve in the absence of the President and assist the President with assigned responsibilities.
 - b. The Vice-President shall serve as chair of the Community and Fellowship Committee as outlined in Article I, Section I of the Bylaws.
 - c. The Vice-President shall supervise elections of EGSA officers and committee representatives
 - d. The Vice-President shall serve as a non-voting member of the Graduate Speaker Funds Committee
 - 1. The Vice-President selects one member of the EGSA Community and Fellowship Committee to serve in the second seat of the Graduate Speaker Funds Committee.
3. The Secretary
- a. The Secretary shall record accurate minutes of any meeting of the organization and post a copy for all interested members to read.
 - b. The Secretary shall learn Robert's Rules of Order and hold officers and members to those rules.
 - c. The Secretary shall reserve rooms for Executive and Regular meetings,
 - d. The Secretary shall notify the organization members of meetings and provide copies of agendas and minutes for Executive and Regular meetings.
 - e. The Secretary shall record and present all votes made in absentia.
 - f. The Secretary shall provide the faculty advisor of the EGSA and the Department Chair with a list of executive officers and committee representatives each semester.
 - g. The Secretary shall aid the President in uploading ~~important~~ documents to the organization's digital platforms.
 - h. The Secretary shall aid the Vice President in the creation, distribution, and tallying of election ballots.
 - i. The Secretary shall aid the Ph.D. and M.A. Liaison in the distribution and collection of any surveys and/or feedback forms.
 - j. The Secretary shall aid the Professionalism and Service Grant Committee by collecting applications and preparing them for blind review. The Secretary shall recuse him/herself from this responsibility if also applying for the grant.
4. The Treasurer
- a. The Treasurer shall monitor funds raised (documenting and safekeeping money) by the EGSA .
 - b. The Treasurer shall keep a complete record of the financial business of the organization including but not limited to the following:
 - i. collect itemized budgets for any event or activity that requires the disbursement of EGSA funds.
 - ii. maintain the financial records for the conference and disburse the related

funds.

- c. The Treasurer shall be responsible for the disbursement of funds necessary for the operation of the organization and its functions and will provide the secretary with budgets for funding requests to the officers for voting at least 24 hours before the meeting.
 - d. The Treasurer shall update the proposed budget with actual budgetary figures after each event or activity and present a financial report at each meeting of the organization.
 - e. The Treasurer shall supervise the disbursement of grants from the EGSA Professionalism and Service Grant in accordance with grant guidelines.
5. The Ph.D. and M.A. liaisons
- a. The Ph.D. and M.A. liaisons shall work with graduate students to resolve issues between students and faculty, either by empowering the student with actions the student can take and/or by working with the student to resolve the issue with a faculty contact.
 - b. The Liaisons shall communicate graduate student complaints/issues to their faculty contact either in writing or through a meeting.
 - c. The Liaisons shall work with the Graduate Coordinator of the English Department for a final resolution, unless the Coordinator is involved in the dispute, in which case the grievance shall go to the Department Chair.
 - d. The Liaisons shall refer the dispute to the Graduate Coordinator of the English Department for final resolution, unless the Coordinator is involved in the dispute, in which case the grievance shall go to the Department Chair.
 - e. The Liaisons shall keep written files of disputes throughout the mediation process.
 - f. The Ph.D Liaison shall serve as chair of the Professional Development and Mentoring Committee as outlined in Article I, Section I of the Bylaws.
 - g. The Ph.D. Liaison shall serve as a non-voting member of the Faculty Judiciary Committee.
 - h. The Ph.D. and M.A. Liaison shall serve as non-voting members of the Graduate Faculty Committee (pending vote from Graduate Faculty Committee).

Section III. Duties of the Graduate Student Organization (GSO) Representative

1. The GSO Representative shall attend all GSO meetings and keep the members of the EGSA up to date on all GSO matters
 - 1.1. The GSO Representative shall notify members of GSO meetings and distribute important documents including agendas and minutes.
 - 1.2. The GSO Representative shall regularly attend EGSA meetings.
 - 1.3. The GSO Representative shall inform the GSO of the thoughts and concerns that students in his/her department may have.
 - 1.4. The GSO Representative shall support students throughout his/her term. Such support could look like, but is not limited to, the following:
 - holding specific office hours for GSO-related concerns,
 - attending new student orientation,

hosting funding workshops at the beginning of both the fall and spring semesters.

1.5. The GSO Representative shall supply GSO Applications and ensure that applications for funding are complete prior to submission.

2. Section IV. Duties of the Global Souths Conference Director

- The Global Souths Conference Director shall, along with the aid of the Global Souths Conference Committee Chair, shall conduct all conference business under the purview of their own constitution and bylaws.
- The Global Souths Conference Director will be invited to attend EGSA officer meetings to keep the EGSA informed of Global Souths Conference updates.
 - The Global Souths Conference Director or the Global Souths Conference Committee Chair will be required to attend EGSA Officer meetings if the Presidency and the Global Souths Conference Committee Chair position are held by two separate officers.

Article III. RECORDS

Section I. Minutes

Minutes shall be taken at each EGSA meeting by the Secretary. A file of said minutes shall be kept for each academic year. To this file shall be added all reports from Officer meetings, pertinent correspondence, expenditure receipts and copies of all requests for funds which have been denied or otherwise not funded.

Separate files may be kept each academic year, with the preceding year's files being sent to the EGSA Faculty Advisor for retention for a period of a minimum of three years. All records of EGSA proceedings shall be open for review and inspection by concerned individuals.

ARTICLE IV. IMPEACHMENT AND RESIGNATION

Section I. Impeachment

With regards to expulsion, EGSA follows the rules of the UL Lafayette English department. That is, if a student is asked by the English department faculty to leave for any reason, they will consequently be asked to resign from EGSA. If expulsion is deemed necessary by the EGSA, the EGSA officials in good standing will congregate to take a vote for impeachment. This meeting will not be adjourned until a majority decision is reached.

Section II. Resignation

If an EGSA member wishes to resign from the organization, she must put forward the

motion at an EGSA meeting. After giving her reasons for resignation, the officers will privately confer and announce to said student that their resignation has been accepted. Should one of the positions be vacated, the position directly below will perform the responsibilities of the vacated position until a new representative can be elected. Emergency election will be held as soon as possible. These elections should take place the week after the vacancy, but otherwise follow standard voting procedure.

Article V. AMENDMENTS

Section I. Amendments

Amendments to the Bylaws may be presented at any meeting by any member of the organization and may be passed at the next regular meeting by a majority of the members present.

Adopted by the EGSA August 2014

Updated August 19 2016 by Amanda Capelli, EGSA President

Updated October 28 2016 by Amanda Capelli, EGSA President

Updated April 28 2017 by Amanda Capelli, EGSA President

Updated October 17, 2017 by Kimberly Southwick-Thompson, EGSA President

Updated March 2, 2018 by Kimberly Southwick-Thompson, EGSA President

Updated April 13, 2018 by Kimberly Southwick-Thompson, EGSA President

Updated October 9, 2018 by Caitlin Vance, EGSA President

Updated November 26, 2018 by Caitlin Vance, EGSA President